



Charitable Giving

In order to expedite all requests, Cocina Superior must have the following information for organizations requesting donations. This information must be submitted on the organization's official letterhead:

- The exact amount requested and the specific purpose for the donation briefly summarized and typewritten. The request should detail how the donation will be used. If the donation is for food or dining cards, the request must include how many people will be involved.
- Information about your organization, including proof of 501(c)(3) status and sources of funding.
- Information, if any, concerning past or current involvement of Cocina Superior employees with the organization.
- In addition, we may request further information, including details on an organization's financial status or Board of Directors.

Requests that do not meet the requirements of Cocina Superior will not be considered.

Cocina Superior does not support the following:

- Individuals seeking aid
- Organizations lacking proof of 501(c)(3) status
- Political organizations or candidates
- Conferences, seminars, reunions
- Research projects
- Travel for individuals or groups
- Capital campaigns

To submit your request for a charitable donation, please send your written proposal on your organization's official letterhead to:

Cocina Superior
Charitable Giving
579 Brookwood Village
Homewood, AL 35209

Because of volume, we cannot accept direct requests or inquiries by telephone.

Requests for cash or in-kind contributions are reviewed on an ongoing basis. It may take 4-6 weeks to review your request, so please allow enough time if your request is related to a specific event.